

Dear _____,
Student name

You are Contestant # _____ in Piano/String/ Wind Division _____.
Circle one

You perform at _____ in _____.
Time Building, Room Number

Please go to www.mmta.net, and in the “Latest News” box, click on “Bay State Contest Information” for the Bay State Contest. There, you will be able to download directions to Fitchburg State College, a campus map, the schedule of division times and places, and the Contest Program. You may download the entire program, or just the divisions that interest you.

Bring this letter with you as well as proof of your birthday (copy of birth certificate or passport)

You may give the copy of your birth certificate to the assigned monitor of your group before your assigned performance time.

There will be an Information Desk in the Weston Auditorium Building (Number 2 on the map) if you need help finding buildings, the warm-up rooms or your competition room. Arrive one half hour before your performance time, or, if you want to hear your entire division, come at that time. You may park in the lot across from Buildings 1A and 2, or in front of building 3.

You may warm up briefly in the practice rooms in the Conlon Buildings (Numbers 1A and B on the map). Please be courteous—no more than ten minutes to allow others to warm up.

After you have performed, **certificates and trophies will be awarded in Room 323 of Building 1B of Conlon** shortly thereafter. If you can't stay, please arrange to have someone pick up your awards. The judges' evaluation forms will be mailed directly to your teacher. Don't wait to receive them on the contest day.

DON'T FORGET:

- Bring a copy of your **birth certificate or passport** and **this letter** with you to your assigned room to give to the monitor before your performance.
- Bring clean scores (nothing written on them that might identify you or your teacher, **but no photocopies**) to give to the judges. If you are using “digitally downloaded” scores, have the purchase receipt or cover page attached. Have them open and ready to show the Monitors.
- No videotaping and recording equipment will be allowed. Your family may listen quietly in the back of the competition rooms.
- Dress to make a good impression. Your teacher will give you guidelines.
- Please don't bring food or beverages into the buildings. There are beautiful areas around campus to sit and enjoy a snack before you come in.

I'm looking forward to an exciting event, and hope to meet many of you there!

Yours truly,

Viktorija Knezevic
Contest Chair