

## **MMTA Board Meeting**

**September 17, 2021**

**10:00-12:00**

**Zoom meeting**

- (1) Meeting called to order 10:00 Roll Call taken. Members present:** Heather Rogers Riley, Jonathan Roberts, Nilly Shilo, Yulia Zhuravleva, Valerie Stark, Jia Shi, Esther Ning Yau, Ranko Konishi-Houston, Alison Barr, Dorothy Travis, Rebecca Helm. Joining slightly late: Ellyses Kuan. Absent: Leslie Hitelman, Vera Rubin. **Agenda adopted.**
- (2) President's Welcome** Heather greeted all and encouraged to register for the upcoming Quad State event in Maine. Students can attend for free.
- (3) Treasurer's Report** (see extensive report in Drive) Yulia Zhuravleva. We are in good financial health. Thank you to Alison Barr for promotion and continuing the Music Connect program. Last year there was greater participation in the Music Connect. Thank you to program chairs. We make more money so we can give more. Yulia also thanked Heather and Ellyses for setting up the PayPal payment option to submit Teacher Fees for MTNA competitions. The treasurer's report was appreciated and accepted.
- (4) Membership Report** (see report in Drive) Yulia Zhuravleva. Renewals continue to come in, also new members, including the recent Tchaikowsky Competition winner, Zlatomir Fung, cellist. Heather requested that Yulia update the new-member letter to include the previously created instructions and tutorial for logging in to the website and registration systems. Heather also asked Yulia to send out a reminder to all members with a copy of all the log in tutorials. Esther asked about log in issues with members and non-members during competition registrations—Heather pointed out that all those issues had already been addressed and resolved. Heather also reminded everyone that log in instructions and tutorials are ONLY shared with members. Non-members must request access for registration. Yulia was thanked for her report, which was accepted.

### **REPORTS OF OFFICERS**

1. **Commissioned Composer Chair** Dorothy Travis (see report) David Ibbett is ready and excited for the Quad State performance. He has created a student version of his piece, Heart of the Galaxy, (which is part of a larger Black Hole Symphony, to be performed later this fall at the Muserm of Science), which he will also perform. He will bring a few copies of the piece to the convention. There will be a link to the student version with program notes. Hopefully the link can go up on the website after the convention. All that is needed for that to happen is to send the link to Ellyses.
2. **Webmaster Report** Ellyses Kuan (see report) We signed up for Google Workspace to handle archives and other work she is doing. Access address is [home@mmta.net](mailto:home@mmta.net). She has also worked

The 2021 MTNA Composition Competition is underway. Five teachers entered a total of 12 students: 3 Young Artist, 2 Senior, 6 Junior, and 1 Elementary.

We have three distinguished judges evaluating the compositions and selecting winners to represent Massachusetts at the Eastern Division Competition.

The judges are Elizabeth Alexander, Liliya Ugay, and Brian Nabors.

Winners will be announced mid October and posted on the MMTA Webpage.

Leslie Hitelman  
Composition Competition Chair

## Certification Report - September 2021

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Great News! An MMTA teacher, Alex Crosett, has been certified in piano this summer.

Alex Crosett is an Assistant Professor at Boston Conservatory at Berklee where he teaches Piano Skills. He holds degrees in Piano Performance from the Longy School of Music of Bard College, Manhattan School of Music, and the University of Georgia. He lives in Cambridge, Massachusetts.

Congratulations to Alex !

Two more candidates are currently enrolled in the Certification program:

Matthew Xiong - from Allston, MA  
Victoria Razumov - from Cambridge, MA.

Both candidates are piano teachers and their certification projects are due in the spring of 2022.

Respectfully submitted,

Nilly Shilo

Massachusetts Music Teachers Association  
Annual Meeting and Board Meeting  
September 17, 2021

## **Zoom Coffees**

Our second “Zoom Coffee” was held on June 12, 2021. In attendance were Debbie Beers, Nilly Shilo, Melissa Vining, Heather Rogers Riley, Pamela Roberts and Alison Barr. It was stimulating and energizing for all. A synopsis was sent out to those who attended.

We’ve decided to set this program aside for the fall of 2021, UNLESS there is someone who would like to take them over? Another model might be for one member to host an occasional “Zoom Coffee.”

We do see these Coffees as a communication tool and also as a way of identifying members who might wish to become more involved in the future. They definitely foster a sense of belonging to the MMTA “greater whole.”

Thank you, Heather, for attending and supporting these events and thank you to Rebecca for all the publicity!

Submitted by Alison Barr

MMTA Webmaster Report  
Submitted by Ellyses Kuan  
9.15.2021

## WEBSITE

Major events have already been added and updated on the MMTA website calendar.

- Added a pop-up message for Quad State Convention in the homepage

The following webpages have been updated since the last meeting:

- Commissioned Composer (with past commissioned composers list)
- Conventions (including Quad State, Annual MTNA Conference 2022)
- Bay State Contests (Piano and Strings) and Judged Festival (With Judged Biographies and Winner Lists)
- MTNA/MMTA Competition

The following online forms have been added to the webpage:

- Herbert H. Bowker Memorial Scholarship
- Nancy Oliva Scholarship
- Student Grant Program
- MMTA's Music Connect Program

## GOOGLE WORKSPACE

- Over the summer, we registered for Google Workspace. The official email address associated with the google workspace for now is : [home@mmta.net](mailto:home@mmta.net)
- The purpose of the Google Workspace is for us to have more storage space for the archive and internal storing and working space (although we do not officially have the plan to replace the current [massachusettsmusicteachers@gmail.com](mailto:massachusettsmusicteachers@gmail.com) Google account yet).
- In July, we ran into some issues with Network Solutions regarding

## NETWORK SOLUTIONS INC.

- In July, we experienced some technical issues with Network solutions regarding alias email addresses associated with MMTA. It seems to be resolved now but I'm still monitoring the situation. If any of the board members suspect they did not receive any emails that they are expecting from the members please let me know immediately.

Archivist Report  
Submitted by Ellyses Kuan  
September 15, 2021

Over the summer, I hired an assistant (27.5 hrs) to help me with sorting, classifying and scanning the documents in the MMTA binder (Physical item).

- Over 181 documents were successfully scanned and named.
- The majority of the documents are minute meetings, annual reports, membership, some advertisements and a few photos.

Next step (over the next few months)

- Creating keyword list
- Tagging

So far I am happy to report that everything is moving as planned (Please refer to the reports and timeline from last meeting).

**September 17, 2021**  
**MMTA Board Meeting**  
**MMTA's Music Connect Program**

MMTA's Music Connect grant program continues to serve financially deserving students of MMTA members.

Thank you to Heather Rogers Riley and all others responsible for getting our (still) new and stupendous website up and running! Many thanks also to Ellyses Kuan, who ingeniously put both applications fully online!

**<https://www.mmta.net/music-connect-program>**

New Grants for Academic Year 2021-2022 (since June 2021, Board Meeting Report)

32 60-minute lessons at \$50.00 per lesson (approved September 6, 2021). Total to be paid: \$1600.00

32 60-minute lessons at \$50 per lesson (Approved August 26, 2021). Total to be paid: \$1600.00

Budgeted for fiscal year: \$5120.00

Many thanks to Valerie Stark and Dorothy Travis who continue to serve as our MMTA's Music Connect Committee, and to Yulia who is ever-helpful and prompt in all things financial. Thank you to Rebecca also, for faithfully posting reminders and alerts about the program

Respectfully submitted,

Alison Barr

MMTA's Music Connect Chair

State Competition Chair Report, Jonathan Roberts  
September 17<sup>th</sup>, 2021 Board Meeting

Preparations are underway for our 2021 MTNA State Competition for Massachusetts. For safety reasons, this will once again be a video competition. Students will submit video recordings of their repertoire via YouTube for judging. Videos are due by 3pm on Sunday, November 7<sup>th</sup> and winners will be announced Sunday, November 14<sup>th</sup>.

There will be three judges for each competition. As was last year, the judging will be done by vote. This worked out well last year, as the winners were unanimous across all competitions.

There is currently a server error on the competitions database; once this is fixed, I will update this report with the exact numbers for this year's competitions.



## **Report on Creating Winners Videos on YouTube channel for 2021 MMTA Judged Festival and 2021 MMTA Bay State Piano Contest**

Submitted on September 17, 2021 by:

Esther Ning Yau, the chair of MMTA Bay State Piano Contest

Ranko Konishi-Houston, the chair of MMTA Judged Festival

With the coronavirus situation, both events were held online in Spring 2021 by students submitting their videos. With many teachers' and students' requests, and with the MMTA Board approval in June, we worked during the summer to create the Winners' Videos to be uploaded to the MMTA (Massachusetts Music Teachers Association) YouTube channel.

It was a big project with 118 winners performing one piece in the Judged Festival and 76 winners performing at least two pieces in the Bay State Piano Contest. So, to create the video, we hired **Harry Li**, one of Esther's students from Longy school. Harry has done video work for Esther before, and we like his work. We signed the contract with Harry on August 7, 2021, to produce Two videos, one for Judged Festival and one for Bay State Piano Contest.

The work included retrieving winner contestant's videos from YouTube for both events, editing and adding subtitles in Adobe Premiere, uploading compiled videos to the MMTA YouTube Channel by September 7, 2021.

The cost for this project: **\$1,198.00** (\$599 for Judged Festival + \$599 for Bay State Piano Contest) The payment is in two installments made by MMTA. The first installment of \$599 by September 1, 2021, and the second installment of \$599 by January 15, 2022.

The project took over a month to complete because we had a few issues to go through.

- Before the project could be started, we had to collect a total of 194 (118 + 76) Winners' Media Permission Forms. It took at least a week to receive all the forms. In Judged Festival, 5 people have opted out.
- After Harry finished compiling the videos, we had to figure out the way for Harry to access the MMTA YouTube channel without giving him the password. We were able to grant permission to invite and add Harry to upload the videos on the MMTA YouTube channel as an "Editor - Limited" role.

The MMTA 2021 Winners Video for Judged Festival and Bay State Piano Contest will be launching on **MMTA (Massachusetts Music Teachers Association) YouTube Channel** on or before September 27, 2021, as the MMTA Newsletter will be published.

**Note:** There are many other **MMTA channels** on YouTube.

For example: Missouri Music Teachers Association, Miami Music Teachers Association, Mississippi Music Teachers Association, Michigan Music Teachers Association, Maine Motor Transport Association, Merriman Market Timing Academy

## **Performance Committee Report**

Submitted by Heather Rogers Riley, committee chair & President  
9/17/21

**A meeting of the Performance Committee needs to be scheduled in the next 3-4 weeks.**

Heather will contact the event chairs to set up a time.

Items for the meeting agenda:

1. Clarify duties & expectations for all event chairs:
  1. Pre-Event: Announcements & Communication
  2. Registration (TenutoWeb - see below)
  3. Event: Coordinate media - photos/videos - and media permission (legal)
  4. Follow up: Announcements, reports, articles
  
2. Using TenutoWeb:
  1. Everyone needs to learn it and use it.
  2. Clarify who is responsible for what on TenutoWeb
  
3. Guidelines / Templates for consistent reporting & documentation:
  1. Board meetings (budget, participation data, results, judges, etc)
  2. Website / Archives
  3. Newsletters
  
4. Pandemic planning 2021-2022: Virtual or Live?

MMTA Board Meeting  
September 17, 2021

**Communication Chair**

- 2021-22 Newsletter Submission Deadlines

Fall 2021

Deadline for submissions Friday, September 17

To be published Monday, September 27

Winter 2021

Deadline for submissions Friday, December 3

To be published Monday, December 13

Spring 2022

Deadline for submissions Friday, March 11

To be published Monday, March 21

Summer 2022

Deadline for submissions Friday, June 3

To be published Monday, June 13

- Discuss expectations, process, and timeline for board members to submit information to be posted on social media/email blasts to members moving forward

Submitted by Rebecca Helm

# Massachusetts Music Teachers Association

## Membership Report

### September 2021

By 9/15/2021 MMTA have **182 membership** subscriptions submitted,

including 15 new members as follow:

FIRST_NAME	LAST_NAME	DESIGNATION	CITY	STATE_PROVINCE	JOIN_DATE
Bonnie	Anderson		Manchester	MA	8/5/2021
Kimberly	Bates		Belton	TX	7/19/2021
Stacey	Chou		Cambridge	MA	8/31/2021
Daniel	Dona		Boston	MA	9/10/2021
<b>Zlatomir</b>	<b>Fung</b>		Westborough	MA	8/31/2021
Janice	Gaboriault		Topsfield	MA	8/4/2021
Judy	Greenlees		Gardner	MA	9/6/2021
Donna	Gross Javel		Waltham	MA	6/15/2021
Sofia	Manevich		Lexington	MA	5/8/2021
Nathaniel	Needle		Worcester	MA	8/10/2021
Lihan	Tseng		Cambridge	MA	5/20/2021
Miyuki	Tsurutani		Cambridge	MA	6/28/2021
HuiMin	Wang		Norwell	MA	8/28/2021
Christina	Wright-Ivanova	NCTM	Brookline	MA	4/23/2021
Tessa	Ying		Brookline	MA	4/23/2021

MTNA Data suggests that by August 31<sup>st</sup>, 2021 Massachusetts MTA had the same membership count as the year before (8/31/2020).

		<b>CURRENT</b>	<b>PREVIOUS</b>	<b>%</b>	<b>PREVIOUS</b>
	<b>State</b>	<b>MONTH</b>	<b>YEAR</b>	<b>CHANGE</b>	<b>YEAR</b>
			<b>MONTH</b>	<b>+/-</b>	<b>END</b>
E	Massachusetts	176	176	0.00%	217

Respectfully submitted,

Yulia Zhuravleva

9/15/2021

Commissioned Composer Report  
Board Meeting September 17, 2021

David Ibbett will be performing his own piece on piano entitled ***Heart of the Galaxy***. This piano piece is an extended rhapsody of the central theme to an orchestral piece entitled ***Black Hole Symphony*** which will be debuted later in the Fall at the Museum of Science. The piano version has its own narrative arc, not found in the orchestral version.

In the composers words:

“The theme imagines a point in space where one can marvel at the total beauty of a black hole galaxy: a cosmic landscape brimming with complex, radiant features.”

David has also made a student version of his piece which he will perform at Quad State. We have been in discussion about time constraints and he knows that he has 15-20 minutes.

I will be printing the student version and have some copies available for attendees.

David will be attending with his mother.

Respectfully submitted by Dorothy Travis

## Bay State Piano Contest Report Sept 2021

This year's Bay State piano was held virtually and went smoothly. This is first year we use Tenuto web program. Thank you Heather for putting in numerous hours to set it up with Alejandro, the programmer. There is certainly a learning curve for learning a new system and while there are many good features and the judges had a good experience with it. As an administrator organizing it, I felt that there are certainly rooms to improve to make it more efficient and perhaps being more intuitive for the user. The plan for 2022 is to hold it in person at Boston Conservatory. I believe a meeting with the performance committee will need to be set up to discuss the pros and cons of Tenuto web and future plan for organizing the different events for MMTA.

The Winner's concert YouTube video for Bay State Piano is ready. The goal was to release on September 17th with the newsletter announcement. Due to some delay due to delay in verification and some technical issues, hopefully it will be released soon after that. Luckily we found a solution to upload the videos without giving login info to non board members. The hope is to bring in more traffic to MMTA YouTube channel and also for more people to get to know the organization. It is also a very good learning experience for students to watch and learn from others.

For Bay State Piano 2022. I have contacted Boston conservatory about renting the space and the earliest day of confirmation would be January 2022. It is likely that more details or announcement would need to be released after we secure the venue in January 2020. At the moment, May 14, 21 and 22 are the days that are available. May 14th is likely the evaluation day for NEC and so May 21st and 22nd are the dates penciled in now. Most likely the date will be 5/21 Saturday.

Thank you !

Best  
Esther Ning Yau  
Chair of Bay State Piano Contest

on clearing up some trouble about “alias” email address. It should be resolved now. Please contact Ellyses if there is a problem. Heather thanked Ellyses for her initiative and tremendous amount of work concerning the website and archives. Thanks to Ellyses for creative solutions to many issues. The question was asked if it would be better to move the alias emails to the Google Workspace, but the response is it would involve a fair amount of expense for each email, so the decision was made to keep things as they are.

3. **Communications Chair** Rebecca Helm (see report) This day is the deadline for newsletter submissions. Thanks to all who have contributed. More is always appreciated. Deadlines for future issues are posted. Thanks to Ellyses and Heather for helping to get things organized as far as job descriptions and timelines of the various events. The timelines help Rebecca communicate to members about registration deadlines, and etc. Last minute requests for postings are becoming increasingly difficult to honor. At least a week of lead time is helpful. Ellyses has made a spreadsheet, for a master copy of timelines. This gives a month by month vision of what will be upcoming. It would be helpful if requests for postings have context, including links to more info about specific events. With more than a week of lead time, Rebecca can more easily fill requests.

Please also remember that such documents need time to be formatted for communications, copying and pasting is not easy to do. Fonts, colors, etc. do not just transfer. PDFs cannot be copied and pasted. Contact Ellyses to connect to the fonts, logo, etc. from the website, which will be transferable. Sometimes sending things in multiple forms can be helpful to Rebecca and Ellyses. Heather adds that there is a learning curve for officers to share current things about their events with Rebecca and Ellyses. Ask for help to be pointed to a template when creating your documents, so it does not require extensive re-formatting on Rebecca’s or Ellyses’ part. Heather emphasized that Rebecca, Ellyses, and Heather are not administrative assistants. Please do not ask or expect them to create or format documents for you. That is not their job. They can provide feedback, and instructions when possible. Board members are responsible for creating and formatting their own documents, according to established MMTA settings. (Ask the Webmaster.)

Communication is an important part of the job. When do members need to learn about this event? How do they need to hear about the event? After the event, please create an article to share for the newsletter or blog post.

Deadlines for future newsletters are posted on the blog page on the website, also on Rebecca’s report. Heather expressed her appreciation for all Rebecca has accomplished and how she has evolved the job into something very professional. Alison reminded us how important this line of communication is and how important it is to support her. Also Jonathan asked if there is a time that is too early to submit an article, and Rebecca said you cannot be too early with a request. There may be some gaps in timeline information, and things may not get posted, if the organizer has not made times clear.

8. **Bay State Piano Competition** Esther Ning Yau (see report) Esther briefly shared before she had to leave the meeting. She has been in touch with NEC or BOCO about the potential weekend of May 21-22, 2022. But it is too early for these venues to commit to a live event, or consider

things for the spring at this point. Heather requests that an announcement be made in general, anticipating the event and potential timeline. (Ranko is encouraged to do this as well with the Judged Festival)

4. **Performance Committee** Heather Rogers Riley (see report). Heather will be setting up a meeting soon to clarify duties and expectations. She invited Jonathan to join. One big topic will be regarding Tenuto Web. TENUTO is the ONLY system will be used in administering MMTA events moving forward, the entire board has agreed and voted for it in our previous meetings (even though it might not be fully tailored and personalized to every chairs' needs).

PDF templates for communication will be discussed. Pandemic planning will also be discussed.

5. **MTNA Composition Competition** Leslie Hitelman ( see report) Leslie being absent, Heather read that 12 students are registered. Winners will be announced in October.
6. **MTNA Performance Competition** Jonathan Roberts (see report) 37 participants are registered to participate, remotely, down slightly from last year's 43. Piano and strings are registered. Deadline for video submission is November 7, winners will be announced Nov. 14. Teacher's fees are now collected online.
7. **Judged Festival** Ranko Konishi-Houston (see report) The festival was held online last spring. There was large interest in creating a winners' video. It turned out to be a very big project. Esther found a capable person to assist. The largest effort was to gain permissions from performer parents. It was accomplished in one intense week. The next challenge was to have the youtube uploaded onto the website without sharing the password. It is in the process of being uploaded onto Youtube. The link will be sent to teachers. MMTA Youtube turns out to be a more common link than realized (Maine, Minnesota, Michigan, etc.). The repertoire list for next year's Festival is to be released soon. Heather thanked Ranko for these efforts for the video and for next year's planning. The question was asked, will the video be a one-year only or an ongoing thing? Heather envisions this as being part of ongoing media publicity improvements as previously discussed: All in-person (or online) MMTA events should have a photographer and/or videographer to document the day of the event, to be used for event publicity, social media, and archives.
8. **Bay State Piano** already reported earlier in this record
9. **Bay State Strings** Vera Rubin (see report)
10. **MAE** Jia Shi (see report) Jia has contacted Rivers and Dana Hall school for permission to use their facilities for this event. There is again, a need to keep things updated, as they figure out their COVID situation and policies for the year. Even though the event is as far away as next March, it is still not comfortable to think about having a live event, as children are still not vaccinated. There is still hope for a live event, but planning is going on with caution.



11. **Certification** Nilly Shilo (see report) One member has completed certification. Nilly will share this with Rebecca so the member can be honored in the newsletter. There are two others still in active process.
12. **Music Connect Program** Alison Barr (see report) There is a steady stream of applicants, but we are still not up to our maximum set by the board. Things seem to be positive. There are re-applicants, which is great, and certainly not a problem. Regarding scholarships in general, Dorothy Travis and Jonathan Roberts will be meeting soon to confirm timing of scholarship advertising, as well as reminders to the membership regarding the availability of applications for the Music Connect Program (with no deadlines, as it is a “rolling” program).
13. **Archivist** Ellyses Kuan (see report) See Webmaster report (2.)
14. **Applications Chair** Jonathan Roberts (see report) See (12) Music Connect discussion regarding publicity of scholarship applications (and timing), as well as Music Connect application publicity.

#### **CONTINUING/UNFINISHED BUSINESS**

1. **Job Descriptions and Communication Timelines** Already discussed.
2. **Nominating Committee** Updates: Yulia has agreed to stay on as membership Vice President, but not as Treasurer, leaving that position and Media Coordinator positions open for 2022-2024. After the Quad State convention, some positive connections may be made regarding a future prospect for serving on the board. Heather and Yulia will meet soon about the Treasurer position, concerning how to divide the work and assign some of it to a professional bookkeeper. Heather thanked the nomination committee for their great progress. Heather and Ellyses will discuss further how to simplify and combine the unfilled Social Media position with the Media Coordinator position.
3. **Quad State Convention Oct. 1-2 in Saco, Maine** Heather encouraged people to sign up. We also need to present a student from our state for the master class on Saturday. Nilly Shilo has a couple of possible candidates in her studio, with whom she will consult. They must be prepared, vaccinated, (parents as well), and willing to travel for the day. Alison Barr encouraged people to support this event, especially during the pandemic, when there is an online option for attending. The Quad State, no matter where it is held, is “our” convention. Heather is also wondering if there is something we can do for our members in the between years.
4. **Zoom Coffees** Alison Barr (see report) The couple of meetings that were held were very successful in connecting people old and new. Alison and Heather decided to let it rest for now, as schedules are too busy at this time. Perhaps in the future, if a variety of members hosted, it may be more sustainable. Heather feels it is important for the president to be a part of these, after a little break. It is noted that NEPTA has taken up the idea, giving us credit for it. Heather thanked Alison for her partnership in these events.

#### **NEW BUSINESS**

1. **Re-evaluating compensation practices (Bay State vs. Judged Festival)** discussion combined with #2.
2. **Related proposal: Need/Use of Paid Administrative Assistant** to help instead of paying (volunteer) chair positions

Bay State Piano competition chair has been compensated \$1000 per year. It is becoming clear that the organizer of the Judged Festival is doing a similar amount of work, and perhaps it is time to discuss compensation for that office. There are others in other events who are also doing large amounts of work, and some are hiring outside help for certain tasks.

What is fair?

Heather's proposal is to seriously consider hiring an administrative assistant, paid to do things the chairs cannot do, technologically or organizationally.

Discussion: Who is going to train the assistant (s) regularly, as there will most likely be turnover involved. Also, as there may be different events overlapping timewise, it could turn into an overwhelming job.

Rebecca Helm noted when she assisted with the Bay State Piano event a number of years ago, there were many details to care for, down to the lunch menu preferences of the judges, assigning judges to the correct age group, etc. There is a lot of specific knowledge that is learned, and often an understanding of music is essential. The assistant might be tasked more with technological jobs, learning Tenuto Web, for example. Perhaps every chairperson needs their own assistant or committee. Many states have committees running these events.

How can we support the chairs of our events?

Alison Barr expressed her appreciation that we are addressing this, noting the need to set up a uniform policy that is fair across the board, because the programs have grown over the years. Ranko Konishi-Houston, who chairs the Judged Festival, expressed how overwhelming her job can be. Also to get help requires much explaining, which sometimes makes it easier to just do things yourself. NEPTA hired an admin, and the result was not ideal. It was difficult to find a reliable person. On the other hand, assistant volunteers are not easy to deal with all the time, either.

Yulia Zhuravleva could see the need for a professional assistant. As a model for particular programs, offering hourly pay might be the most productive.

Dorothy Travis said this conversation has been anticipated, as programs like the Judged festival have grown. Her recommendation would be to have a policy of a budget for program chairs, and the chair can decide whether to hire out help or do the work themselves for the compensation.

Valerie Stark suggested setting a policy of levels of compensation/budget set according to the numbers registered historically for an event.

Nilly Shilo noted that registration is a large part of any event, and perhaps having a tech savvy person to handle all of the online business might allow freedom for the chairs to carry on the other work.

Heather brought up the possibility of hiring an assistant to the webmaster to handle the Tenuto Web part of events.

Nilly recommended that the same compensation be given to the chair of the Judged Festival as the Bay State Chair. The board was fully supportive of event chairs getting the help they need for administrative or technical work, and the agreed upon action at the conclusion of the discussion was that: Heather would bring the proposal to the Performance Committee, to set up a budget percentage within each event, based on the number of students involved, to compensate for administrative support. She will report back to the board following the committee's discussion, for final approval.

Valerie Stark made a motion that for this year \$1000 be awarded as a budget for the Judged Festival, until more work can be done on this topic. The motion was tabled until the Performance Committee can meet.

Ranko felt the budgeting needs to go for professional assistance where needed, more than for the organizer.

A number of people reminded us that these are volunteer positions, and there needs to be the understanding that volunteer work will need to be done, and not all work to be compensated.

3. **MTNA Foundation Fellow, nominating Alison Barr for 2022?** There was much enthusiasm for this to happen, but the time was getting short. Thoughts were shared about how to raise the \$1500 necessary contribution to the MTNA Foundation to go along with the nomination. Ellyses Kuan mentioned the possibility of a benefit concert, others mentioned people would be willing to donate. Hopefully, more discussion and decision will happen in the next meeting.

#### ANNOUNCEMENTS

Future meetings

Feb. 4, 2022 by Zoom

June 3, 2022 Zoom or in person TBD

Meeting adjourned 12:10 p.m.

Respectfully submitted,

Valerie Stark