

MMTA Board Meeting Minutes

Date: Friday June 12, 2020

Time: 10am – 12pm

Location: Zoom

Board Members in Attendance: Alison Barr, Dorothy Travis, Ellyses Kuan, Yulia Zhuravleva, Melissa Vining, Heather Riley, Nilly Shilo, Vera Rubin, Esther Yau, Jonathan Roberts

MMTA Members in Attendance: TingTing Hang, Diane Anderson, Vivian Fang, Ranko Houston, Rebecca Helm, Valerie Stark

Annual Meeting

Welcome and Appreciation Address (Ellyses Kuan)

- Called to order at 10:06am

Treasurer Report (Yulia Zhuravleva)

- \$50,082 in checking account at the end of May 2020 (see all numbers in the report)
- Numbers are very close to where we were in Feb since we didn't have much going on
- Three Music Connect checks were sent, people started to renew their memberships
- Checks for May membership renewal totaled \$2,084
- We received a \$190 check from Vermont to help with Quad State expenses
- Yulia was in touch with someone about accounting help, but she did not need her help this year. This person agreed to help moving forward.
- Finances are healthy

Membership Report (Yulia Zhuravleva)

- As of May 31st, we have 73 renewed members (almost 1/3 of total members)
- We currently have 254 members, which is about 6% more than how we ended last year
- Membership is healthy

Election of Officers 2020-2022 (Nominating Committee – Nilly, Valerie, Melissa)

- We found great candidates (with the exception of President Elect)
- The board and any other present members will vote on the slate of officers
 - People can also nominate other candidates today if they would like
- We added a new position that we didn't have before, Communications Chair (used to be Newsletter Editor) – this position has grown to include newsletter and social media
 - There will still be a separate position for webmaster
- Proposed officers for 2020-2022
 - President: Heather
 - President Elect: TBD

- Certification: Nilly
- Membership: Yulia
- Treasurer: Yulia
- Secretary: Valerie
- Webmaster: Ellyses
- MTNA Performance Competition: Jonathan
- MTNA Composition Competition: Leslie
- Bay State Piano: Esther
- Bay State Strings: Vera
- Judged Festival: Ranko
- Musical Achievement Evaluations: Jia
- Composer Commissioning Chair: Dorothy
- MMTA Music Connect Program Chair: Alison
- Communications: Rebecca
- No additional nominations from the floor
- Unanimous yes votes for all nominated candidates – welcome to the board!

Special TOY Presentation (Alison Barr)

- On behalf of everyone in MMTA, Alison has a gift (a hanging plant!) for Ellyses – thank you for all your work, Ellyses!

Forum for Non-Board Members to address matters and issues to the board (Ellyses Kuan)

- We are still working on the new website
- Vera says our Bay State format is great, and she doesn't want to change it at all
- Vera would like to have more events and programs
 - What might be beneficial to teachers?
 - Esther's idea: Could we have a fund to change the lives of underprivileged people? Give them more opportunities? Make a statement in the newsletter that we support Black Lives Matter?
 - Vera's idea: We could select one or two students a year and completely pay for their lesson tuition (select deserving, underprivileged students)
 - Ellyses says: We have financial resources, but sometimes having someone to actually run programs and events is the bigger problem
 - Alison's idea: Maybe we can connect Esther's idea with Music Connect – could we do a better job of encouraging students of color or underprivileged students to apply? Maybe we can have a program where we reach out to those students?
 - Potential issues: We would also need to provide the students with appropriate quality instruments

Annual Meeting is concluded at 10:41am

- Non-board members leave the session
-

Executive Session

Report/Response/Follow-up to MTNA Legal Advice for Reopening Music Studio (Ellyses Kuan)

- MTNA sent out a document with legal advice for reopening
- No one knows for sure what this virus is and how it's going to develop
- Vera mentioned her experience using an ultraviolet lamp for her studio
- We can't really make official recommendations for everyone because everyone's situations and spaces are different
- If any members have any questions, we should direct them to look at the document sent out by MTNA
 - We should post it on the MMTA website and social media

Pandemic Impact on MMTA events in 2020-2021 (Heather Riley)

- Everyone has slightly different comfort levels, considerations, and concerns for health
- Heather thinks erring on the side of the most safety is the smartest thing to do
- Some of our events require early planning (Judged Festival, Bay State, etc.) so we have to think about how to handle these events
- We should also check with the venues, because that could be the deciding factor too
- It will not be the same experience now, because it can't be! We have to accept that it's different now and not try to compare it to what it was before.
- Are there guidelines from MTNA?
 - National is really leaving it up to us to decide, so we can't wait for someone else to make the decision for us
- Pandemic impact regarding this year's MTNA State Performance Competition
 - Jonathan says MTNA is supposed to come out with a new competition guidelines handbook
 - By July (10th or 15th?), Nationals wants confirmation of whether we are going to do in person or video
 - If we choose to do in person, there's always the option to use video as a backup
 - Jonathan proposes that we make it a video competition (the most important factors are safety and inclusion)
 - We don't want to exclude people who aren't comfortable doing an in-person competition
 - If we do video, we know that we can absolutely have the competition, regardless of the circumstances
 - People could actually record the video early if they need to
 - Must be one continuous video
- Pandemic impact regarding this year's Bay State Strings Competition
 - Vera says the string event is very small (compared to the piano events) and thinks that she should be able to do it in person
 - The recordings are poor quality

- Other string competitions (ex. Klein Competition, Steinway) have gone online
- Each program Chair will make a decision in consultation with the board and plan ahead for contingencies (Chairs will have the full support of the board)
- Can we change our programming to benefit students now during this online era?
 - Masterclasses? Workshops? Webinars?
- We do have to offer members SOMETHING because they are paying membership dues and expect something in return

MMTA Music Connect Program (Alison Barr)

- We have had increased applications because of the pandemic
- We had 6 applications total this year, 3 of which were related to the pandemic
- We still have money that we can award for this year
- We have an allocation of \$5,120 for this year but we did not decide if it would roll over
 - Reimbursement is currently at \$40/hour for the teachers
 - Most of the applications have come in for 45-minute lessons
 - It covers 32 lessons, and summer is included as a separate entity
 - The program is set up so that the student does not pay anything in tuition costs
- Heather moves to increase the following:
 - Teacher reimbursement to \$50 per hour
 - Total grant allocation to \$6,000
 - With the stipulation that we can reevaluate the budget on an ongoing basis
 - Everyone is in favor, motion is passed

Social Event (Alison Barr)

- We should wait until August 30 to make a decision about fall social events
- We could also do the TOY celebration next year instead of nominating another TOY
 - There are many options!

Student Scholarship (Ellyses Kuan)

- In 2018, \$2,000 of scholarships were paid
- In 2017, \$1,000 of scholarships were paid
- We had one application for the Nancy Oliver Scholarship this year – Daniel Zhang
 - Going to McGill to study music
 - It is \$25,000 for tuition
 - He participated in Bay State Piano in 2019
 - Dorothy moves that we approve the scholarship for \$1,000, Alison seconds
 - Everyone in favor, motion is passed

Certification Report (Nilly Shilo)

- Two new candidates, both pianists – enrolled in the program last month
 - Ziyue Ma (Framingham)
 - Yuan Peng (Waltham)

- Two other candidates' projects were due last September, and they didn't submit yet
 - Nilly sent each of them an email but didn't receive any response

Potential Role in Ongoing Fight for Racial Justice (Heather Riley)

- If we make a statement, it should be connected with some kind of meaningful action for engagement
 - Example, make a donation to a Racial Justice organization
- Maybe we can find someone to spearhead a program (add a social action person to the board)
- Maybe we can commission a black composer

Meeting is concluded at 12:03pm

Submitted Chair Reports

Membership Report

Yulia Zhuravleva

As of May 31, 2020 Massachusetts Music Teachers Association has 254 members. This is up by 5.83% from one year ago (May 2019 - 240 members).

MTNA is in the midst of collecting membership renewals for the 2020-2021 year, for which data is not yet available.

A drop of membership subscriptions is expected due to COVID-19.

MTNA State Performance Competition Report

Jonathan Roberts

With the COVID-19 concerns, each state has the option this year to hold its competition live or to hold the competition in a video format. States can also elect to plan to hold the competition live, with video as a backup. We have a little bit of time before a final decision needs to be made, but here are the deadlines sent out from national.

July 15, 2020 – Linda Stump needs to be notified if we will hold our competition live or by video.

July 20, 2020 – Deadline to notify our membership whether the competition will be held live or by video.

September 16, 2020, 3pm EST – as usual, the deadline for competition entries submitted as usual through the online MTNA registration system.

November 10, 2020 – deadline for the live or video competition to be completed.

My preference would be to take a democratic approach to the decision, whether we discuss as a board and come to a conclusion what the best decision is, or even put it out to our membership to gather a general consensus or even a vote. There will undoubtedly be teachers and families who are disappointed with either of the options.

My personal inclination is to plan for a video competition this year, simply because it will be more reliable and safe than planning for a live competition. We don't know if Brandeis will allow us to book the space, depending on how they are handling events on campus. In addition, if students plan for a live event, and then have to do a video short-notice, I imagine that would be more stressful than just planning for a video from the outset.

I'm looking forward to discussing the options and possibilities with the board.

MMTA'S Music Connect Report

Alison Barr

For the 2019 - 2020 academic year, the MMTA's Music Connect Committee has happily received and approved SIX applications from worthy candidates, one of which was not fulfilled to completion because the student had to return home from the U.S. THREE of these applications were related to COVID-19 Pandemic need. The committee made the tactical decision to grant tuition reimbursement for lessons this summer and next fall, in advance, since our budget allowed it.

Academic Year 2019-2020:

15 60-minute lessons at \$40.00 per lesson = \$600.00. (originally granted 32) (already reported)

20 45-minute lessons at \$30.00 per lesson = \$600.00 (already reported)

14 45-minute lessons at \$30.00 per lesson = \$420.00 (application received Feb. 17, 2020)

For Summer 2020:

6 60-minute lessons at \$40.00 per lesson = \$240.00 (received May 29, 2020)

6 45-minute lessons at \$30.00 per hour = \$180.00 (received May 29, 2020)

For Academic Year 2020-2021

17 45-minute lessons at \$30.00 per hour = \$510.00. (received April 20, 2020)

Budgeted for 2019-2020: \$5120.00

Awarded: \$2550.00

We still have the capacity to award \$2570.00 from 2019-2020 funds.

Last year (2018-2019,) we gave four grants totaling funding of \$3520.00.

I am rewarded by the fact that the use of this program has increased during this difficult time. It is functioning exactly as it was intended to. You are all to be congratulated! Many thanks to

Valerie Stark and Dorothy Travis who continue to serve as our MMTA's Music Connect Committee, and to Yulia who is ever-helpful and prompt in all things financial.

For discussion – funding for 2020-2021?

Certification Report

Nilly Shilo

I'm happy to report that 2 new candidates have enrolled in the certification program last month.

Ziyue Ma - from Framingham, MA. Submitted her application on May 4, 2020.

Yuan Peng from Waltham, MA. Submitted her application on May 29, 2020.

Each of these candidates is ready to complete her certification in PIANO using the teacher profile projects.

On the down side, two candidates whose projects were due last September haven't completed them by the deadline:

Michael Rice – requested and received an extension till September 13, 2019, but hasn't submitted his projects.

Michal Grace Harris – requested and received an extension till September 29, 2019, but hasn't submitted her projects.

I contacted each of these teachers via email, but haven't yet received any response.

Treasurer Report

June 7, 2020

Accounts:	Checking	Savings	Jumbo Certificate	Total:
January 31, 2020	\$50,407.39	\$20,154.33	\$27,103.64	\$97,665.36
June 7, 2020	\$50,082.25	\$20,185.10	\$27,306.00	\$97,578.35

Music Connect report and detailed 2019-2020 reports are enclosed.

Trends:

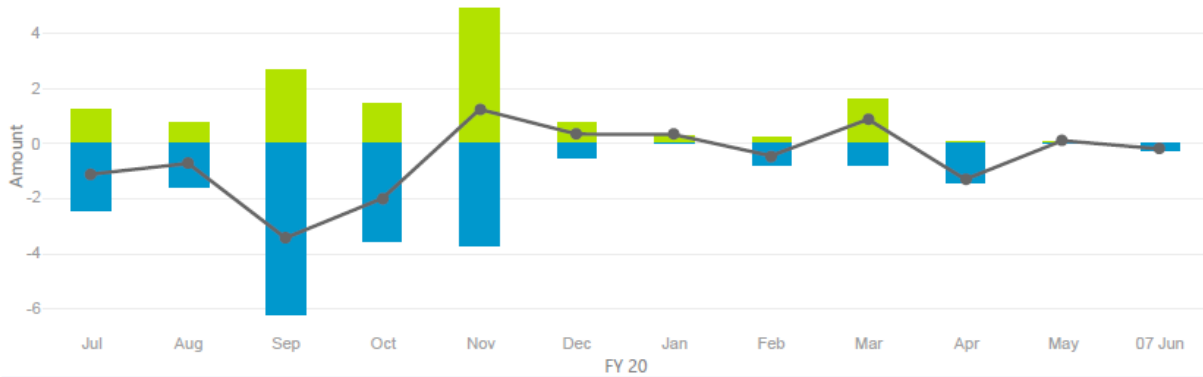
Massachusetts Music Teachers Association

Sunday, June 07 2020

Profit & Loss

Jul 01, 2019 through Jun 07, 2020

Accrual Basis



In 1,000s

(6,828.33) NET INCOME
 14,197.83 INCOME
 21,026.16 EXPENSES

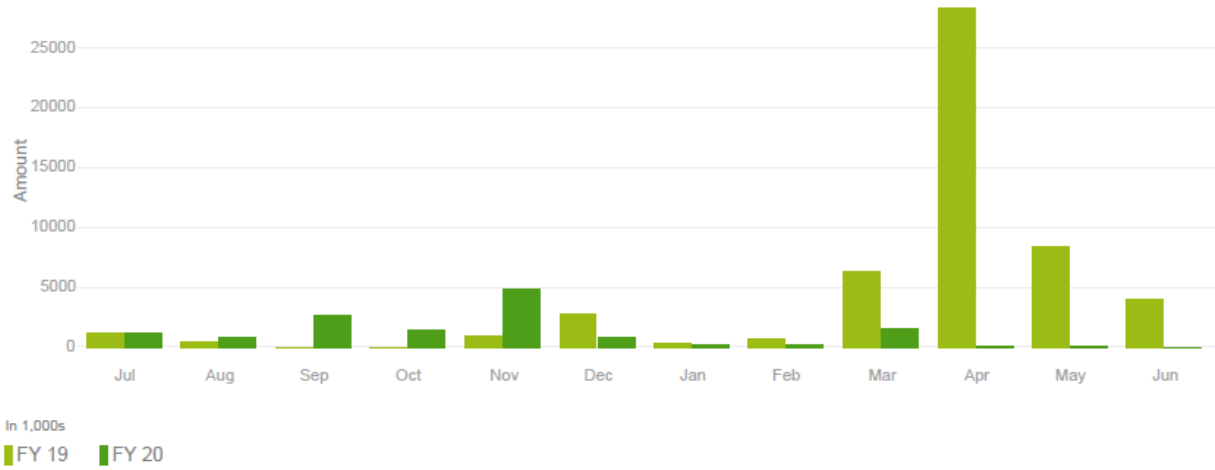
Massachusetts Music Teachers Association

Sunday, June 07 2020

Prev Year Income Comparison

All Accounts | Monthly Comparison

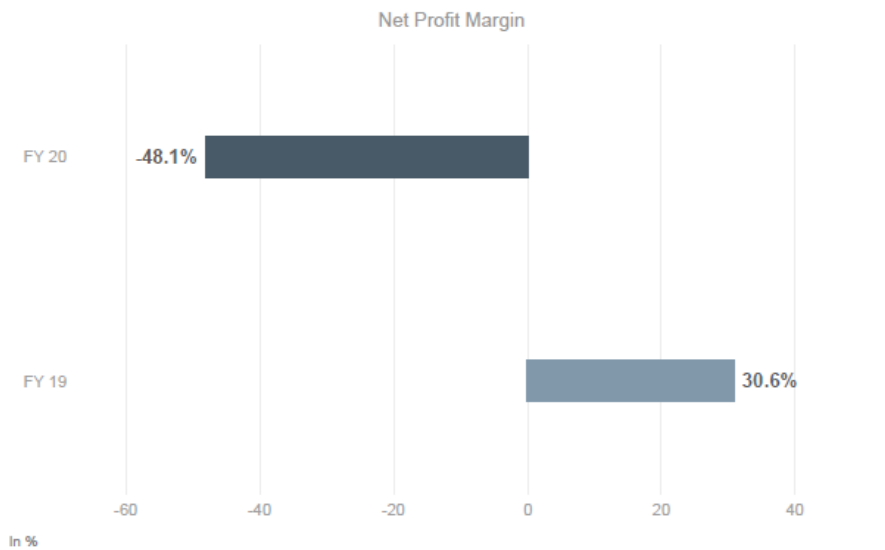
Accrual Basis



Net Profit Margin

Compared to Last Fiscal Year

Accrual Basis



This Fiscal Year
(Jul 01, 2019 - Jun 30, 2020)

-48.1%
Net Profit Margin

↑ 78.7
percentage point(s)

Your net profit margin has decreased compared to last fiscal year.

Respectfully,

Yulia Zhuravleva

1:57 AM

06/07/20

Cash Basis

Massachusetts Music Teachers Association

Profit & Loss

July 1, 2019 through June 7, 2020

	Commisioned Composer	Quad State	MUSIC CONNECT
Income			
5000 · Program Registration Fees	0.00	4,591.15	0.00
5002 · Monthly Membership Dues	0.00	0.00	0.00
5007 · Program Teacher Fees	0.00	0.00	0.00
5010 · Dividends on Savings	0.00	0.00	0.00
5500 · NMTA Commissioned Composer	750.00	0.00	0.00
Total Income	750.00	4,591.15	0.00
Gross Profit	750.00	4,591.15	0.00
Expense			
6000 · Student Programs			
6001 · Judges Fees	0.00	0.00	0.00
6009 · Refunds	0.00	75.00	0.00
6021 · Hospitality	0.00	24.00	0.00
6053 · Brandeis Donation	0.00	0.00	0.00
Total 6000 · Student Programs	0.00	99.00	0.00
6100 · General Program			
6010 · Website Maintenance	0.00	0.00	0.00
6019 · Comm. Composer	2,450.00	0.00	0.00
6115 · Office Supplies & Postage	0.00	42.00	0.00
6117 · Board Compensation	0.00	340.00	0.00
6122 · Gifts & Miscellaneous	0.00	44.82	0.00
6125 · Quad State	0.00	5,294.38	0.00
6155 · Event Photographer	0.00	400.00	0.00
6100 · General Program - Other	0.00	0.00	0.00
Total 6100 · General Program	2,450.00	6,121.20	0.00
6126 · Board meeting hospitality	0.00	0.00	0.00
6140 · Music Connect	0.00	0.00	1,760.00
6190 · Tax electronic filing fees	0.00	0.00	0.00
6400 · Teacher of Year Party	0.00	0.00	0.00
6700 · Student Scholarships			
6704 · H Bowker Summer Scholarship	0.00	0.00	0.00
6700 · Student Scholarships - Other	0.00	0.00	0.00
Total 6700 · Student Scholarships	0.00	0.00	0.00
6706 · MMTA Special Scholarship	0.00	0.00	0.00
6800 · National/Summit Conferences	0.00	0.00	0.00
Total Expense	2,450.00	6,220.20	1,760.00
Net Income	-1,700.00	-1,629.05	-1,760.00

1:57 AM

Massachusetts Music Teachers Association

Profit & Loss

July 1, 2019 through June 7, 2020

06/07/20

Cash Basis

	General Activities	Judged Festival Program	MTNA Performance Program
Income			
5000 · Program Registration Fees	0.00	1,383.36	1,785.00
5002 · Monthly Membership Dues	3,410.00	0.00	0.00
5007 · Program Teacher Fees	0.00	0.00	380.00
5010 · Dividends on Savings	658.32	0.00	0.00
5500 · NMTA Commissioned Composer	0.00	0.00	0.00
Total Income	4,068.32	1,383.36	2,165.00
Gross Profit	4,068.32	1,383.36	2,165.00
Expense			
6000 · Student Programs			
6001 · Judges Fees	0.00	0.00	2,700.00
6009 · Refunds	0.00	1,403.43	0.00
6021 · Hospitality	0.00	0.00	308.00
6053 · Brandeis Donation	0.00	0.00	400.00
Total 6000 · Student Programs	0.00	1,403.43	3,408.00
6100 · General Program			
6010 · Website Maintenance	789.99	0.00	0.00
6019 · Comm. Composer	0.00	0.00	0.00
6115 · Office Supplies & Postage	115.42	0.00	0.00
6117 · Board Compensation	0.00	0.00	0.00
6122 · Gifts & Miscellaneous	345.35	0.00	0.00
6125 · Quad State	0.00	0.00	0.00
6155 · Event Photographer	0.00	0.00	0.00
6100 · General Program - Other	550.00	0.00	0.00
Total 6100 · General Program	1,800.76	0.00	0.00
6126 · Board meeting hospitality	103.37	0.00	0.00
6140 · Music Connect	0.00	0.00	0.00
6190 · Tax electronic filing fees	50.00	0.00	0.00
6400 · Teacher of Year Party	51.24	0.00	0.00
6700 · Student Scholarships			
6704 · H Bowker Summer Scholarship	900.00	0.00	0.00
6700 · Student Scholarships - Other	900.00	0.00	0.00
Total 6700 · Student Scholarships	1,800.00	0.00	0.00
6706 · MMTA Special Scholarship	625.00	0.00	0.00
6800 · National/Summit Conferences	154.16	0.00	0.00
Total Expense	4,584.53	1,403.43	3,408.00
Net Income	-516.21	-20.07	-1,243.00

1:57 AM

Massachusetts Music Teachers Association

Profit & Loss

July 1, 2019 through June 7, 2020

06/07/20

Cash Basis

	MTNA Composition Program	TOTAL
Income		
5000 · Program Registration Fees	935.00	8,694.51
5002 · Monthly Membership Dues	0.00	3,410.00
5007 · Program Teacher Fees	305.00	685.00
5010 · Dividends on Savings	0.00	658.32
5500 · NMTA Commissioned Composer	0.00	750.00
Total Income	1,240.00	14,197.83
Gross Profit	1,240.00	14,197.83
Expense		
6000 · Student Programs		
6001 · Judges Fees	1,200.00	3,900.00
6009 · Refunds	0.00	1,478.43
6021 · Hospitality	0.00	332.00
6053 · Brandeis Donation	0.00	400.00
Total 6000 · Student Programs	1,200.00	6,110.43
6100 · General Program		
6010 · Website Maintenance	0.00	789.99
6019 · Comm. Composer	0.00	2,450.00
6115 · Office Supplies & Postage	0.00	157.42
6117 · Board Compensation	0.00	340.00
6122 · Gifts & Miscellaneous	0.00	390.17
6125 · Quad State	0.00	5,294.38
6155 · Event Photographer	0.00	400.00
6100 · General Program - Other	0.00	550.00
Total 6100 · General Program	0.00	10,371.96
6126 · Board meeting hospitality	0.00	103.37
6140 · Music Connect	0.00	1,760.00
6190 · Tax electronic filing fees	0.00	50.00
6400 · Teacher of Year Party	0.00	51.24
6700 · Student Scholarships		
6704 · H Bowker Summer Scholarship	0.00	900.00
6700 · Student Scholarships - Other	0.00	900.00
Total 6700 · Student Scholarships	0.00	1,800.00
6706 · MMTA Special Scholarship	0.00	625.00
6800 · National/Summit Conferences	0.00	154.16
Total Expense	1,200.00	21,026.16
Net Income	40.00	-6,828.33

12:08 AM

06/07/20

Accrual Basis

Massachusetts Music Teachers Association
Class QuickReport
July 1, 2019 through June 7, 2020

Type	Date	Num	Name	Memo	Amount
MUSIC CONNECT					
Check	08/25/2019	925	Susan Petcher	Music Connect 2...	-240.00
Check	09/10/2019	931	Susan Petcher	Music Connect 2...	-180.00
Check	10/18/2019	948	Jonathan Roberts	Music Connect	-320.00
Check	02/20/2020	965	Ellyses Tai	Music Connect	-600.00
Check	03/26/2020	967	Susan Petcher	Music Connect 2...	-180.00
Check	06/01/2020	969	Susan Petcher	Music Connect 2...	-240.00
Total MUSIC CONNECT					-1,760.00
TOTAL					-1,760.00
