# Policy for Board Meeting Attendance by Non-Board Members 

## MMTA BOARD MEETINGS

MMTA Board Members represent our state members and meet three times a year (usually September, February and June) to discuss finances, programs, policy, scholarships, conventions, and many other matters.

The dates for future Board Meetings and minutes from past Board Meetings are posted on our website.

Once a year, there is an annual meeting, held at the beginning of the June Board Meeting. All members are welcome to attend this annual meeting. There is a treasurer report, membership report and an opportunity to meet and address the board on any matter.

MMTA also has a policy that allows non-Board members to attend our regular Board meetings.

## NON BOARD MEMBER ATTENDANCE POLICY

MMTA members in good standing who wish to attend a board meeting must contact a board member at least 48 hours prior to the meeting. The MMTA President, in consultation with the Board, will determine if there is space to accommodate MMTA members and whether the meeting needs to be an executive session (only board members) or not.

MMTA members who attend a Board meeting may not participate in the deliberations of the Board unless invited to do so and will not be able to vote on any motions. The Board reserves the right to ask non-Board members to step out of a Board Meeting if there is a matter which requires executive deliberation.

Board Meetings which are held as a teleconference or video conference are for Board Members only and cannot accommodate non-Board members.

Besides the opportunity to attend Board meetings, MMTA members are always welcome to contact a Board member at any time to ask that a matter be placed on a future agenda for discussion.

